

**Connecticut Statewide Citizen Corps Council**  
**Advisory Committee Minutes**  
**April 16, 2009**

**Attendees:** Bill Austin (Chair); Roy Piper (DEMHS); Don Janelle (Manchester); Katherine McCormack (CR-MRC); Joel Severance (Region 2); Sylvia Dake (Town of Andover); Ted Janelle (Southington Fire ); Dagmar Noll (WINCOG); Art McLean (American Legion); Tom Gavaghan (DEMHS ); Melon Wedick (CCRPA); Dan Thurston (American Legion); Don Davis (Ellington OEM); Kenneth Lyke (Orange); Virginia Mason (COGCNV); Noel Waite (Coventry EMD); Byron Lennox (Lebanon EMD); Michael Berry (New Britain Fire); Sharon Mazzochi (DEMHS); Norma Peterson (Fairfield Citizen Corps/Region1 CCP); Jim O’Leary (LHCEO); Don Moore (Bloomfield); Rich Fournier (DEMHS); Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:05 p.m. followed by pledge of allegiance and introductions of all present.

**Public Comments:** No public comments.

**Approval of Meeting Minutes:** Motion to approve April 16, 2009 meeting minutes was made by Virginia Mason Seconded by Joel Severance. All in favor so voted.

**Guest Speaker:** No guest speaker.

Report on State DEMHS Coordinating Council Meeting: Chairman Austin referred the Council to the April 9, 2009 DEMHS Coordinating Council meeting minutes.

**Old Business:**

- Statewide Operational Update: Updates and changes to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists were made.
- Correspondence: Chairman Austin read correspondence received to the group. A letter was sent to the Wilton Fire Chief informing their Category B request was approved.
- Certificate of Appreciation for CERT: Katherine McCormack, Awards Committee Chairperson, informed the group of the committee’s recommendations for standards, criteria, recognition, and reasons for a certificate of appreciation award. Ms McCormack stated that the committee recommends three level criteria to receive an award and a committee review of all applications. Ms. McCormack also spoke about the Hartford Police Armswear CERT team graduation taking place this evening at Hartford Town Hall. She thanked Officer Michael Allen, Hartford Police Department, for being instrumental in the formation of the Armswear CERT team and Viola Heath, CRCOG, as lead trainer. Chairman Austin will e-mail a draft copy of the award recognition program to everyone and will place this item on the May agenda for approval.
- Statewide Citizen Corps Council Conference Committee Update: Chairman Austin reported the conference committee has been meeting and this year we will have a two day conference with an admission charge of \$35 for both days, \$25 for one day and a vendor rate of \$500 for both days. The Chairman stated he anticipates that the conference attendance may drop from 400 people in attendance last year to maybe 300 people this year. The Conference Committee will meet again on Monday, April 27, 2009.

**New Business**

- Revision of Grant Application Guidelines: Chairman Austin made a proposal to update the Category B grant guidelines as of April 16, 2009. Comments in favor of the change came from Roy Piper, DEMHS followed by discussion and questions by all. A motion to approve the proposed update with a change made to paragraph 6 was made by Joel Severance Seconded by Sharon Mazzochi. All in favor so voted. **Change: with all equipment and exercises. Must comply with State standards.**
- Regional CERT Teams: Chairman Austin will meet with the DEMHS Commissioner and others to talk about regional CERT teams, this meeting will be to obtain a clear understanding of the definition of a regional CERT team, activation process, and how to initiate the process. The group had an in depth discussion about CERT team.
- NET Program: Art McLean, American Legion, updated the group on the progress of the NET program. He stated two inserts will be printed Green for OK and Red for Help. The American Legion will present the NET program at Camp Rell.

• **CERT Team Funding And Funding Requests:**

**Category A:**

- **Southington** – Approved for \$1,820 for basic CERT training for 28 people, cash advance of \$1,456.

A motion to approve this Category A request was made by Virginia Mason Seconded by Joel Severance. All in favor so voted.

**Category B:**

- **Town of Enfield CERT**– Approved for \$2,000 to purchase supplies and equipment.
- **Town of Lebanon** – Approved for \$2,000 for radios and equipment.
- **Orange CERT** – Approved for \$765 to purchase ID apparel.

A motion to approve these Category B requests was made by Jim O’Leary Seconded by Virginia Mason. All in favor so voted.

**Category C:**

No Category C requests.

**Suspense Removed:**

Mohegan Sun will receive a cash advance from their February, 2009 Category B approval.

**Suspense:**

Category B: New London \$2,000 for ID equipment

A motion for suspension was made by Joel Severance Seconded by Norma Peterson. All in favor so voted.

**Other Business:**

- Middletown Full Scale Shelter Exercise April 17: Middletown will have a full scale exercise Friday, April 17, 2009 from 5:00 p.m. through to 9:00 a.m. Saturday, morning. 200 people have signed up.
- CERT Weekend: CERT Weekend will be held September 26 and 27 at the Connecticut Fire Academy, Windsor Locks.

**Next Meeting Date: The next meeting will be at West Hartford Town Hall, Council Chambers 2:00 p.m. May 21, 2009**

Future Meeting dates: June 18, 2009, July 23, 2009, August (no meeting), September 17, 2009, October 22, 2009, November 19, 2009 and December 17, 2009